



Hanley St Luke's C of E Aided Primary School

Learning, Laughing, Loving at Family St Luke's

Risk Assessment and Control Measures for COVID-19 September 2021

Updated March 2022

Risk:

Spread of Corona- virus infection through close contact with others or surfaces touched

Risk level: Measures will bring risk of catching COVID as low as possible within the current stage of the pandemic and associated government advice

Control measure to reduce risk: the following risk assessment contains the measures the school will take in line with the government guidance detailed below to reduce the risk level to as low as possible:

[Guidance for Schools](#)

[Guidance for Early Years Settings](#)

Control Measure Hygiene related	Notes/ Action	Who
All staff and pupils to wash/sanitise hands on arrival to school and after being outside, before and after lunch, and before going home at other times as deemed necessary.	Staff at gate with hand sanitiser. Staff to remind children how to wash and to supervise process wherever possible and practical to do so. Hand sanitiser and soap in each classroom and in dining room Excessive hand washing can cause sore hands especially if not dried properly so this should be encouraged as drying hands thoroughly also helps to prevent infection. Aqueous cream will be available in class for use (Children who suffer from severe eczema etc may bring in own labelled cream to keep in school to apply if necessary).	All SP/GC to check daily supplies
Keep awareness of need for hygiene high	Staff to issue regular reminders to pupils. Additional signage around school to remind	All
Additional cleaning of touch points and toilets	<ul style="list-style-type: none"> • 5 times per day toilet cleaning (3 times touchpoints only) Frequency per day may change inline with PHE guidance at the time • Additional touch point cleaning midday around school. • Outdoor apparatus only used after playtime handsanitising and disinfected weekly. 	Cleaners Site staff Staff
Additional hand hygiene when using shared PE equipment	Pupils to sanitise before and after PE lessons	ALL
Use of facemasks/ covering	Facemasks are optional for vistors and staff in communal areas	ALL

	<p>If any child arrives to school wearing one then they need to remove it before entering school and give to carer or dispose of or place in safe storage until end of the day as per the government guidance here: how to put on, remove, store and dispose of face coverings Exceptions may be made in conjunction with parents and head teacher in exceptional circumstances.</p>	
<p>Tissues in class and advised to place in bin after use not in pocket or sleeve. Wash hands or use hand sanitiser after use Bins to be emptied midday as necessary and end of day</p>	<p>Staff to monitor pupils and staff for compliance Lidded swing bins to be used in each class</p>	<p>All SP/GC to check supplies & empty bins</p>
<p>Advise to sneeze into tissue or crook of arm</p>	<p>Be alert to anyone not doing this and ask them to wash hands and clean with disinfectant any area around them.</p>	<p>All</p>
<p>Visitors & staff displaying/ complaining of main symptoms of cough, temperature or loss/ change of sense of taste or smell</p>	<p>Directed to government guidance to access a PCR test and to isolate whilst waiting for result. If test positive ask not to attend school in line with advice to isolate.</p>	<p>Office staff Parents</p>
<p>Be alert to any pupil displaying any symptoms e.g. continuous cough and / or high temp.</p>	<ul style="list-style-type: none"> • Contact parents to share advice re accessing a test via 119 • If child needs support staff may wish to wear PPE to be worn by adult attending to child if 2m distance cannot be maintained • If a member of staff has helped someone who was taken unwell with a new, continuous cough or a high temperature, they should wash their hands thoroughly for 20 seconds after any contact with someone who is unwell. 	<p>All</p>

	<ul style="list-style-type: none"> • Any tissues used to be put in bag and sealed. • Digital forehead thermometer for use only if child seems to be displaying fever to confirm temperate before leaving premises <p>School may refuse to admit a child displaying symptoms to protect school community in line with measures taken for other contagious diseases e.g. chicken pox, sickness and diarrhoea</p>	
Increased ventilation	<ul style="list-style-type: none"> • Classroom door to be propped open periodically to allow change of air • Office doors to be propped open • Windows open for ventilation where possible • External doors opened frequently throughout day for children to access playgrounds which increases ventilation • When hall in use for more than one class ensure roof lights open and external Stan Hubb door open if safe to do so. • CO2 monitors in classrooms to monitor air and further ventilation sought if alerted by higher levels • Any lessons than can reasonably and practically be taught outdoors should be considered 	ALL
Use of water fountains and access to drinking water	<ul style="list-style-type: none"> • Water fountains to remain out of action until further notice. Children access water form their own bottles or via cups in class and drinking water taps. 	Pupils
Requirement for first aid or intimate care	Staff should wear usual first aid PPE for minor cuts and grazes but will have access to additional facemasks, gloves. Aprons and eye protection if required. These will be kept in usual First aid boxes but basic supply of first aid equipment and PPE to be in each classroom.	ALL

	<p>If dealing with any form of first aid or intimate care where there is a risk of spillage of bodily fluid then in addition to gloves, apron and facemask, eye protection should be worn (face visa ordered)</p> <p>Small first aid pack to be taken to yard to for ease of access rather than taking child with minor cuts and grazes into school</p>	
Events where parents invited to attend increased risk of spread of infection	<p>Communicate requirements of entry to all stakeholders prior to event via usual school communication channels</p> <p>Ensure hall well ventilated and routes in and out avoid crowding where possible.</p>	ALL
IT lessons/ use of IT suite Ventilation in IT Suite	<p>Pupils must sanitise hands before use of computer at start of lesson.</p> <p>After lesson keyboard, mouse sanitised before next group. Door kept open and skylights open where possible.</p>	RW & All staff
Music	Ensure sanitising of any instruments used before and after use.	SC & all teachers
Lunchtime Sport Clubs in hall Afters school sports activities	Ensure ventilation as above and regular cleaning of equipment where required.	Staff and sports coaches
Safeguarding	<p>Systems as now with staff on alert for any cause for concern.</p> <p>Cause for concerns recorded on CPOMS system for action by deputy designated safeguarding leads or LW</p> <p>Non attendance of identified children with social workers to be reported to as currently.</p>	<p>VC/ LW/ office staff</p> <p>All staff re reporting and recording</p>

Procedures for continuity of learning in the event of pupil or multiple pupils needing to self isolate or a local lockdown		
See full Remote learning Policy : https://hanleystlukes.com/wp-content/uploads/2021/02/Remote-Learning-Policy.pdf		
This plan will be reviewed and amended in accordance with need to ensure the safest arrangements possible for all. Where the national or local situation changes, there may be a need to step up or step down these measures. If it is to step up then the school will be quickly able to revert to previous version of this risk assessment and adapt as necessary and communicate as quickly as possible with all stakeholders.		