



Hanley St Luke's C of E Aided Primary School

Learning, Laughing, Loving at Family St Luke's

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26th February 2021

Dear Parents and Carers,

We are very much looking forward to welcoming all children back to school on March 8th. It has been a very difficult term, not least for our families at home so it will be good to be back to more normal schooling. Of course, we are still a long way from being able to operate normally as we did pre- pandemic so the purpose of this letter is to just remind everybody of the main changes that need to be in place to keep everybody as safe as possible. It is in question and answer format for clarity:

Do all children need to return to school on 8th March?

Yes. Attendance at school will once again be compulsory from this date unless there is a genuine reason for an authorised absence.

Do nursery children need to return?

Yes. Although nursery is below statutory school age, by accepting a place at our nursery, you are expected to send your child in for each of their booked sessions unless there is a genuine reason for absence.

Do you have a full risk assessment for the return of all children?

Yes. Please see our school website under Policies.

Is full school uniform required?

Yes please but we can be flexible where they've outgrown etc. until this can be easily sorted.

Can my child continue to come to school in their PE kit when it is a PE day?

Yes. Class teachers will remind you of your child's PE day/days.

Can my child bring a water bottle and lunchbox to school?

Yes these are permitted but NO pencil cases please or unnecessary bags.

Is my child required to wear a face covering?

No. This is not advised in the guidance. All staff wear face coverings in corridors where 2m distancing cannot be maintained and may choose to do so if working closely with children in class.

Are children being tested for coronavirus in school?

No. This is for secondary pupils only. However, staff in primary schools have access to lateral flow home test kits for twice weekly testing and our staff take part in this scheme.

Are parents allowed back on school grounds at drop off and collection?

Sadly not. Parents may only access school by appointment or prior arrangement by telephone etc.

Will I need to wear a face covering when I drop off and collect my child/children?

Yes please unless you are exempt and you must also socially distance at all times.

Which gate should my child arrive at and at what time?

Please see the table on the last page with all the details including collection times.

How will lunchtimes work?

Years 1,2,4 & 5 are split into class bubbles so to keep the classes separate in the dining room they will have alternate days of sandwiches in classroom either from home or school and lunch in the dining room with a hot or cold offer as normal. There is insufficient space to separate them adequately within the dining room.

How will lunchtimes work continued:

Y3 are being split into separate bubbles for each class but are trialling a different lunch system so will still be able to access a hot meal every day for the time being. We will need to review this to make it fair for all children/parents. This involves children eating in the IT suite which of course has limitations as is needed as a teaching space too.

Reception and Y6 still operate as year group bubbles and so they continue to access the dining room daily as previously. Nursery are unaffected.

Will Breakfast Club be open?

Yes exactly as last term. We will endeavour to ensure children only sit with other children in their bubble but this may not always be possible and they may need to be in a small but consistent mixed group.

What happens if my child has to isolate because they have been a contact of someone who has tested positive for coronavirus either in school or outside of school?

As last term, we will provide access to home learning work and have laptops and tablets to support parents who may need them during any isolation period. If the contact is through a member of the school community, then you will be informed by the usual letters detailing isolation periods etc.

What should I do if my child is not feeling well?

Do not send your child to school if they are unwell. If they have either a cough, a temperature or loss or change of sense of smell or taste then all your household must isolate and your child must access a test. Your child and any siblings may only return to school if this test is negative. You only need ONE of the symptoms to need a test.

Should my child still access a test if they have wider symptoms such as headache, stomach ache, sickness and diarrhoea?

Yes. You will be able to access a rapid Lateral Flow test at many locations around the City. If in doubt, please get a test and keep your child off school until you have the negative result. However, regardless of result, you must keep your child off school for 48hours if they have sickness and diarrhoea.

How will the road works on Bucknall New Rd affect access to school?

This depends on the phase of the work but there will always be pedestrian access to school and diversions signposted. Please refer to the information we sent out previously. The Bucknall New Road gate which some Y5/6 children used last term may not be in operation- we'll keep you posted if that's the case.

Can I access St Anne's car park for drop off and collection?

Yes we believe this is still accessible currently despite the road works but you need a permit from the school office so please telephone to arrange collection. This may change and is out of our hands.

Can I park on the spare ground next to the old school building?

No absolutely not. Since January we know this has been happening but once we return to full attendance this must not and the gates will be locked to ensure it doesn't for the safety of all and particularly our Year 3 children and parents.

Can I park on the residents' bays and carparks around by the flats and residents streets?

No. It's dangerous for children accessing school and residents and other parents rightly complain. There is parking elsewhere just a short walk away.

I am still very uncertain about sending my child into school on March 8th. What should I do?

Please just telephone us to talk through your concerns and we will do everything we can to reassure you.

Please see next page for details of entrance and exit arrangements.

Yours sincerely,

Mrs Williamson
Head Teacher

Year Group	Drop off Time Window	Entrance	Exit and Collection time
Nursery	Official opening 8:55 – 9:10 But for parents that need to drop off earlier with other children/ go to work etc then gates will be open from approx 8:40/45	St Luke's street (by nursery building to rear of school)	3:00- 3:10 p.m.
Reception	Official opening 8:55 – 9:10 But for parents that need to drop off earlier with other children/ go to work etc then gates will be open from approx 8:40/45	Reception gate at top of Wellington Rd.	3:00- 3:10 p.m.
For main school please note: staff will not open gates before 8:40 a.m. but they will always be open by 8:45 a.m.			
Year 1	8:45-8:55	ENTRANCE by flats to rear as last term by KS1 playground	3:10- 3:20
Year 2	8:45-8:55	ENTRANCE by flats to rear as last term by KS1 playground	3:15- 3:25
Year 3	8:45-8:55	Main Wellington Rd pedestrian gate 3S parents please queue up Wellington Rd towards main road 3L parents please queue down Wellington Rd towards corner shop	3:15- 3:25 One class will be dismissed before the other
Year 4	8:45-8:55	Top pedestrian gate on Wellington Rd	3:15- 3:25
Year 5	8:45 -8:55	St Luke's street (by nursery building to rear of school)	3:10- 3:20
Year 6	8:45 -8:55	St Luke's street (by nursery building to rear of school)	3:15- 3:25



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