



Hanley St Luke's C of E (Aided) Primary

21st April 2016

Dear Mums, Dads and Carers

I write regarding pick up arrangements for Reception and Y1 pupils at the end of each day.

We are now able to proceed with our one-way system that will reduce congestion at pick-up times. You will see Mr Poole completing this work over the coming weeks with intention of having it in operation in the shortest possible time.

I would respectfully request that you ensure that younger children that may accompany you during pick up are under your control. The equipment that is out is not for general use of any child that may be accompanying parents but is an educational tool for Reception children.

Please do not allow your child to tip out boxes, use the bikes or other equipment.

This will help us to keep all of our children safe.

I thank you for your co-operation in this matter.

Trusting in your continued support.

Yours sincerely

M. A. Barlow

Mr M A Barlow
Headteacher