



Consent form for photographs and communications

Dear Parent /Carer

Why are we asking for your consent again?

You may be aware that there are new data protection rules coming in from May 25th 2018 (General Data Protection Regulation: GDPR). To ensure we are meeting the new requirements, we need to re-seek your consent to take and use photos of your child. We really value using photos of pupils, to be able to showcase what pupils do in school and show what life at our school is like to others, so we would appreciate you taking the time to give consent again. We also ask for your consent for the different methods in which we send communications.

There are 4 sections to this form. PLEASE COMPLETE AND SIGN ALL SECTIONS.

Child's name: **Class:**

Section 1

At Hanley St Luke's Primary School we sometimes take photographs of pupils. We use these photos, on the school's website, on displays around school, in class books, on our Dojo and Tapestry sites and on our external playground digital TV screen. If we have a Facebook page or Twitter account we would also wish to use them here.

We would like your consent to take photos of your child, and use them in the ways described above. If you're not happy for us to do this, that's no problem – we will accommodate your preferences. **Please note that we only use first names when publishing photos to any website or external media.**

Please tick the relevant boxes below and return this form to school.

- | | |
|---|--------------------------|
| I am happy for the school to take photographs / video images of my child. | <input type="checkbox"/> |
| I am happy for photos of my child to be used on the school website. | <input type="checkbox"/> |
| I am happy for photos of my child to be used in the school newsletter. | <input type="checkbox"/> |
| I am happy for photos of my child to be used in the school prospectus. | <input type="checkbox"/> |
| I am happy for photos of my child to be used in internal displays (including internal TV) | <input type="checkbox"/> |
| I am happy for photos of my child to be used on the school Dojo or Tapestry systems if applicable. | <input type="checkbox"/> |
| I am happy for photos / video images of my child to be used on the external TV screens (POD) | <input type="checkbox"/> |
| I am happy for my child to take part in School events which may be photographed / videoed by parents /relatives for their own personal use and therefore my child's image may be captured | <input type="checkbox"/> |
| I am happy for my child's photo to be used on a school Facebook Page | <input type="checkbox"/> |
| I am happy for my child's photo to be used on a school Twitter account | <input type="checkbox"/> |

We will not be asking for this information again in September for our existing pupils.

**If you change your mind at any time, you can let us know by emailing office@hanleystlukes.com.
If you have any other questions, please get in touch.**

Parent or carer's signature: **Date**

PTO

Section 2

We employ the services of a professional photographer at school to take photographs for sale to parents. The photographic company we currently use have confirmed compliance with all GDPR regulations.

We would like your consent for the school photographer to take your child's photograph as follows:

I am happy for the school photographer listed above to take photos of my child for sale to me as a parent or for display in school

I am happy for the school photographer to take group photos with my child which may be purchased by other parents

We will not be asking for this information again in September for our existing pupils.

**If you change your mind at any time, you can let us know by emailing office@hanleystlukes.com.
If you have any other questions, please get in touch.**

Parent or carer's signature: **date**

Section 3

We sometimes wish to publicise our work or events we are involved in via the local media and specifically The Sentinel. We would like your consent for this purpose here:

I am happy for my child's to be photo to be taken and used for publication in The Sentinel

I am not happy for my child's photo to be taken and used by The Sentinel

We also work with other local partners but would seek permission on an individual basis if they requested permission to use your child's photo for their own publicity purposes.

We will not be asking for this information again in September for our existing pupils.

**If you change your mind at any time, you can let us know by emailing office@hanleystlukes.com.
If you have any other questions, please get in touch.**

Parent or carer's signature: **date**

Section 4

We will contact you to keep you up to date about school based events (such as Parent Consultation days, Summer/Christmas fayre, concerts, class assemblies).

We will use the following methods to contact you. Please tick all methods you are happy for us to use.

Text message

Email

Dojo

We will not be asking for this information again in September for our existing pupils.

**If you change your mind at any time, you can let us know by emailing office@hanleystlukes.com.
If you have any other questions, please get in touch.**

Parent or carer's signature: **date**