



## Hanley St. Luke's CofE Aided Primary School

### Extended Schools Policy

#### **Our Vision**

To improve the lives and life chances of the young people of Hanley St. Luke's school, educationally and socially.

#### **Background**

Hanley St. Luke's, for many years, has sought to increase the opportunities and support available to its pupils and parents in a variety of ways, helping to enrich the learning experiences and lives of young people and their families. We have long been committed to working in partnership with other agencies and our local community and pride ourselves on our commitment to inclusion and ensuring that the outcomes of the Every Child Matters are being delivered.

We welcome the extended schools agenda as a framework to continue improving our delivery of the Every Child Matter Outcomes and to support key priorities within our improvement plan to raise standards and improve outcomes for young people.

#### **Delivering Access to the Extended Schools Core Offer**

At Hanley St. Luke's the delivery of the core offer will be determined by the demand and need for it after consultation has taken place. Consultation with relevant stake holders will be carried out.

These include Pupils, Parents, Staff, Governors and Local Community. Key development priorities will be identified through analysis of consultation data.

#### **Childcare and Varied Menu of Activities**

At Hanley St. Luke's we can offer signposting to a range of high quality wraparound childcare providing a varied menu of activities from 8.00 a.m. to 4.30 p.m. in accordance with the community needs, identified through consultation. This includes before, lunchtime and after school clubs. Further childcare provision is currently signposted (from May 2009). We are in consultation with private providers of after school clubs.

In addition we signpost Parents and Carers to Children's Information Services for further support.

#### **Swift and Easy Access**

Within our school this aspect of the core offer is fulfilled by a range of staff including our SENCO, Home-School Link Worker and other relevant staff. School staff work in partnership with multi agency teams within the locality to support children and their families.

#### **Parental Support**

We provide a range of services and support for parents which includes access to family support worker and family learning. We also provide support at key stages of transition when children start school in Early Years and move on through Keystage 1 and 2.

## **Community Use**

Following an assessment of the premises we currently do not have any areas suitable for general community use. However, this will be kept under review for future developments. We signpost to suitable premises within the local area such as, other schools and the community centre. We are looking to create a dedicated community room.

## **Aims**

- To raise achievement and improvement outcomes for all pupils by providing access to a range of extended services to suit their needs.
- To provide full access to the core offer wither from the school site or signposting within the local community.
- To target children in need to enable them and their families to access the support they require.
- To promote community links and pupil well being.

## **Ethos**

At Hanley St. Luke's School we believe that all children and their parents must have equal access to services offered by and through the school and expect all partner agencies to commit to inclusion and equality of opportunity.

## **Roles and Responsibilities**

### **Headteacher**

- Leads consultation.
- Is consulted on all Extended Schools provision within the school.
- To maintain an overview of Extended School developments and a vision for its progress.

### **Extended Schools Governor**

- Liaise with Extended Schools Leader
- Report to governing body on progress of extended Schools development

### **Extended Schools Leader**

- Leads in core offer development and monitoring.
- Ensures that all the procedures outlined in the policy are followed.
- Works closely with inclusion leader and pastoral care worker.
- Co-ordinates with subject leaders in developing and extending varied menu of activities.
- Ensures that appropriate risk assessments are completed and appropriate measures are in place.
- Ensures all staff are aware of Extended Schools core offer and opportunities for development.
- Close links with outside agencies including other schools.
- Ensures all checks have been carried out and CRB clearance have been given to all persons/organisations on and off site who are delivering services to children.

### **SEN Leaders and Home School Link**

- Pastoral care worker to work closely with agencies supporting children and parents under swift and easy access.
- SEN leaders and Hanley St. Luke's worker identify needs of children and families.
- Hanley St. Luke's worker works closely with all agencies/other professionals to address needs of children and their families.
- To present CAF's on behalf of the school
- Act as lead professional on behalf of the school as required.

## **Staff**

- Where appropriate some services will be delivered directly by school staff although there is no expectation of staff being involved.
- All staff aware of the Extended Schools Core Offer.
- Staff to identify children who would benefit from particular Care Offer provision.
- All staff aware of what is on offer – activities, signposting, agencies, parental support, community use etc.
- Involvement in evaluation of activities and outcomes for children where appropriate.

## **Outside Agencies**

- Signed contract with school agreeing service being provided and roles and responsibilities.
- Provide high standard of care, support, skills.
- Carry out own risk assessment.
- Hold current enhanced CRB checks and appropriate professional qualifications, which they are responsible for obtaining and provide to school as part of the service we buy in.
- Committed to providing an inclusive service to all children and their families.

## **Premises**

Areas of the school suitable for delivery of Extended Services and Equipment will have updated Risk Assessments and Health and Safety Checks.

Where appropriate a rental/lettings agreement will be agreed upon between outside agencies and the school.

## **Monitoring**

Governors, the Headteacher and key staff will monitor the progress of extended schools activities identified in relevant school action plans.

## **Evaluating Impact**

Evaluated through outcomes on relevant action plans and School Development Plan.

## **Other Relevant Policies**

There are strong links to other school policies which will have an impact on the delivery of and access to Extended Services.

Inclusion, PE, Lettings Policy.

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