



Hanley St. Luke's CofE Aided Primary School

Dear Mums, Dads & Carers

Open Evening for 2L

I wish to extend an invitation to you to come along to 2L's Open Evening. There will be two evenings, please select one.

In an attempt to reduce waiting time, there will be a 5 minute interview with Mrs Ray. Should you require longer there will be an opportunity at the Open Evening to make an appointment for a later date.

Would you please complete the pro forma below and return it to school by Friday 6th November. You will then be allocated a specific time for your interview.

Yours sincerely

Mr M.A. Barlow
Headteacher

X

Hanley St Luke's C of E Aided Primary School

I will/will not be attending the Open Evening.

Please specify date :

Monday 9th Nov

Tuesday 10th Nov

Please specify time slot :

3.30 - 4.30

4.30 - 5.30

*Please tick the appropriate box.

My child is Class

Signed (Parent/Guardian)

Printed

Your appointment has been arranged for _____ (Completed by Class Teacher)