



Three
Spires
TRUST

'Life in all its fullness'

Hanley St.Luke's

Early Years Foundation Stage (EYFS)

Nursery and Reception

Welcome Information 2024-25



Honesty, Courtesy, Kindness, Perseverance, Respect

www.hanleystlukes.com | 01782 234390 | office@hanleystlukes.com



Staff in the EYFS

Nursery

Miss K Ziemann - EYFS Lead & Nursery Class Teacher

Miss N Meakin - EYP /TA Support/Key worker

Mrs R Hirst - EYP/TA Support/Key worker

Miss E Grundy - TA Support/Key worker

Reception

RS Class

Miss Franklin - Class Teacher /RE Lead

Mrs K Mangan - EYP

RL Class

Miss S James - Class Teacher /EAL Lead

Mrs S Pickford EYP

Mrs Carr - Works across EYFS - TA/Speech & Language support

Starting The Journey Nursery Transition

Stay and Play sessions / Home visits

As part of transition week, all nursery children are warmly invited to attend some 'Stay and Play' sessions. The Week Commencing 1st July 2024, these run Tuesday 2nd, Wednesday 3rd and Thursday 4th July. **Either** 9.30-11.00am or 1.00-2.30pm.

You can come **either**, every morning (x3) **or** every afternoon (X3) with your child. Please remember to bring you ID and National Insurance number to complete your paperwork. (If your child already attends nursery, they will attend as normal)

Some parents will be offered a home visit in July.

'Play and Stay' sessions or home visits, can help to build the relationships between staff, parents and children. During the play sessions at school, or a home visit, the staff will check all of your information and paperwork about your child, this will help them to prepare for your child's learning and to help with transition into school. They will also answer any questions or queries you may have. The transitional play sessions help both you and your child to familiarise with the nursery setting and staff, and vice versa.

Key Documents we need before your child starts Nursery or Reception:

- ✓ *Birth certificate*
- ✓ *National insurance number to apply for FREE funded hours & FREE School Meals.*
- ✓ *Working parents - 30 hour code by July 19th 2024 (if entitled) Failure to do so will mean you will be charged.*

Currently all children are entitled to 15hours FREE childcare education.

If both parents work over 16hrs per week – you may be entitled to 30 hours FREE childcare education. To check if you are eligible please go to: www.childcarechoices.gov

To give all of our children the best start, we are currently offering full time 30hours funded places, but your child must attend the full 30 hours once they have settled. *****Failure to do so will mean your child can only attend for 15hours or you will be charged for the place*****

From September 2024 - working parents of 9 months – 3 years old can get up to 15 hours a week free education and childcare.

From September 2025 - working parents of 9 months – 3 years old can get up to 30 hours a week free education and childcare

Transition and Settling in time

In the Nursery, transitions are personal to your child - please see the attached timetable and groupings for your own child.

If they settle well, transition time will be shorter and vice versa. Staff will speak to you on a personal basis about your child and how they are settling. Children will start school on different dates in September and in small groups. Most children however, will be in school within the first few weeks of the school term start date. This will allow the Foundation stage staff to spend more individual time getting to know your child.

Reception Transition

Reception Children are invited to spend time in their new classes on Monday 1st July - Thursday 4th July 9.30am - 2.30pm (4 days) Please drop your child to the office and they will be taken to their new class. (If your child is currently in our nursery please let them attend as normal and staff will move with the children to Reception classes for the days.)

In Reception, children start in groups in the first week over three days:

Group A - Wednesday 4th September 2024

Group B - Thursday 5th September 2024

Group C - Friday 6th September 2024

Please check your child's group and start date.

*(*Note 2nd & 3rd September are staff training INSET days - school is closed to children)*

Children will come into the classroom and say bye to Mummy or Daddy at the door. Although parting may be hard, the children recover quickly, and move on to enjoy the remainder of the school day. Should children remain distressed for a prolonged period of time, we will phone you.

Tips for starting school

As parents you play the first and vital role in the education of your child. This process begins long before they come to school. As the time for school approaches, there are ways in which you can help prepare your child and make their entry to school a happy time.

Can your child...

- dress themselves?
- recognise their name?
- use the toilet?
- eat with a knife and fork.

Be positive about starting school 😊

Play simple turn-taking games together e.g. eye spy, snakes and ladders, snap...

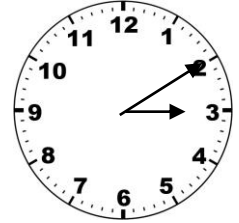
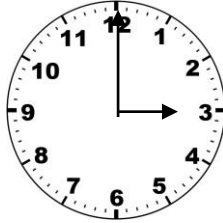
Help your child to realise how numbers occur in everyday life.

Inform the school of any health, social or emotional problems

When practising recognising and writing your child's name, please encourage them to use lower case letters (except for the starting letter).

Also teach the sound of letters as well as the names.

School Times



Start of the day

The whole school opens 8.40am and all children should be in classrooms by 8.55am.

End of the day

Nursery doors open at 3.00pm.

Reception doors open at 3.10pm.

Your child must be collected on time and if they are not collected by 3.20pm they will be taken to the main School Dining Room to wait for you, and a member of the team may call you. If you know you are running a little late for whatever reason, please call the school office and let us know. Little children worry and get upset when they are not collected on time.

At home time parents will wait outside and the children will remain in their classrooms until staff call their name. When staff have seen a parent or contact they will call your child to the door to ensure that they know who collects your child each day. Please note that all people collecting regularly **MUST** be a contact on our records.

We ask for your patience in the first few weeks, whilst staff familiarise themselves with faces, names and parents.

EYFS Curriculum

The best Early Years Education is based on the understanding that whilst children are playing, they are learning. During your child's day there will be a mixture of adult-initiated, child-initiated and adult-supported activities as well as whole class, small group and individual activities and lots of play! Children in the EYFS need opportunities to play, explore, experiment and learn in both the indoor and outdoor environments. Our Curriculum maps are on the School Website.

The Early Years Foundation Stage (EYFS) is based on seven areas of learning and underpinned by three characteristics of effective learning.

The seven areas of learning are: *Prime areas* - Personal, Social & Emotional Development, Communication & Language and Physical Development. *Specific areas* - Literacy, Maths, Understanding the World, Expressive Art & Design.

The three characteristics of effective learning are: Playing and exploring; active learning; creating and thinking critically.

Each learning area has a number of stages which children work through; with the Early Learning Goals being the end of year assessment in Reception.

School Uniform

Please ensure that you put names in all clothing, coats and shoes!



Reception children will need a school logo PE kit, but no footwear. This needs to be brought to school in a PE bag and kept on their peg for the half term and sent home to wash each holiday. Please provide a small, soft drawstring bag to keep their PE kit in. Nursery children only remove socks and shoes for focused physical sessions. They also have lots of physical activities daily in the outside area.





New 2024-2025 Uniform at Hanley St Luke's Church of England Academy



Navy blue jumper or cardigan with
logo & yellow polo shirt with logo



Navy blue trousers, shorts or
Skirt



Navy blue or white socks



Yellow checked summer
dress



Yellow PE t-shirt with logo



Black shoes or full black
trainers



Navy blue shorts, leggings or
tracksuit for PE



School Food

Nursery staff sit with children in the dining room for the lunch period. The cost of your child's lunch for one week will be £10.50

(*unless you are entitled to free school meals*) Reception children, supported by staff, independently choose their own lunch.

As part of the government's universal free school meals scheme, children from Reception to Year 2 get a free school meal.

If you have not yet filled in a free school meal form, please do so today.

Children can choose from the daily menu with the help of staff. There is a variety of hot meals, a choice of cold packed lunches and always a vegetarian option. There are a range of desserts to choose from, always including cheese and crackers and fruit.

Children can choose water or juice to drink daily with lunch.

In the Foundation stage all children receive a piece of fruit and a carton of milk each day for snack. They have access to and are encouraged to drink water throughout the day.

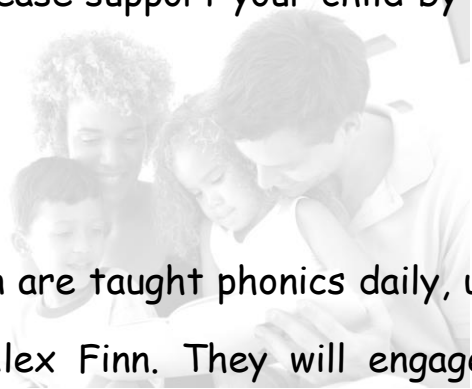
Please ensure your child has a water bottle clearly labelled with their name.



Reading

In Nursery, the children focus on a range of listening and attention skills as well as covering the many aspects of phase one phonics. One aspect of this is to sound talk like a robot: b - a - t = "bat" (Oral blending).

Children will share "Story of the Week" time and will bring home a "Rhyme of the Week". The children will enjoy many books and shared reading time during the day too. Please support your child by reading to and with them daily.



In Reception, children are taught phonics daily, using the Scheme "Sound! Start Phonics", By Alex Finn. They will engage in reading and writing activities daily as part of a synthetic phonics approach. (A method of teaching reading which first teaches the letter sounds and then builds up to blending these sounds together to read words).

Your child will bring home letter sounds, words and a library book to share with you. By January, your child will bring home a phonics reading book to practise the sounds and words they know. Please enjoy listening to and sharing in reading with your child on a daily basis. Their book will be changed once a week. Please ensure your child has their reading book bag with them every day.

Throughout the year, we have story sessions in school ran by the library staff and we warmly invite parents in to join us on these occasions. It would be great if you could join the public library so you can enjoy lots of books together at home!



Get to know our staff and routines.

Please encourage your child to talk about their day.

You are always welcome to discuss any concerns, worries or issues with any member of our Foundation Stage or the Head teacher.

Meetings are offered termly to discuss your child's progress.

In the Autumn term we will share a "Welcome to Class ..." Meeting

Staff are available at the start and end of each day to answer any questions you may have, but please let the staff see the children out safely first. This may mean a short wait. If you require a longer meeting then staff will be happy to arrange a mutually convenient time with you, please use Classdojo to message your child's teacher.

We look forward to working with you to support your child.



No smoking

**No
mobile
phones**


3015X

We politely ask that you do **not** use mobile phones at the start or end of the day when bringing or collecting your child and not in the building.

Thank you.

School Apps

Please report all absence on Studybugs - <https://studybugs.com>

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All communications and information sharing is done via ClassDojo - www.classdojo.com

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When paying for trips, arranging parents evening and communications with the office, Arbor will be used.



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